Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2021 to 31 March 2022. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government’s Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2022, whether using this template or not.

Please provide information in the sections below and email the completed template by 30 June 2022 to community.empowerment@gov.scot.

Section One – Relevant Authority Information

Organisation: Healthcare Improvement Scotland
Address: Gyle Square, 1 Gyle Crescent, Edinburgh, EH12 9EB

Completed by: Angela Moodie
Role: Director of Finance, Planning and Governance

Email: angela.moodie@nhs.scot
Telephone: 07790 899777
Date of completion: 9 June 2022

Are you the Asset Transfer Lead Contact for the organisation: Yes

If not please provide the name, job title and email address for the lead contact for any queries:

Section 2: Asset Transfer Data in 2021/22

2.1 Please complete the following table for the 2021/22 reporting period:

<table>
<thead>
<tr>
<th>Total Applications Received</th>
<th>Number of successful applications determined</th>
<th>Number of unsuccessful applications determined</th>
<th>Number received -and yet to be determined</th>
<th>Number received prior to 2019/20 and yet to be determined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2021/22:

<table>
<thead>
<tr>
<th>Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset.</th>
<th>Date request was validated</th>
<th>Date decision was agreed to transfer the asset</th>
<th>Date transfer completed</th>
<th>Please provide further details, such as: description of the asset / area transferred / amount paid / discount given/ type of ownership / purpose of the transfer.</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2021/22:

<table>
<thead>
<tr>
<th>Name of Community Transfer Body</th>
<th>Was the Asset Transfer Appeal/Review accepted? (Y/N)</th>
<th>Why was the Appeal/Review accepted/refused? Please provide details of the asset transfer request and reasons for your decision.</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.4 Please use this space to provide any further comments relating to the above data:

Healthcare Improvement Scotland does not own any land or buildings. The two main offices that it occupies are leased: the Glasgow office from a private landlord and the Edinburgh office from National Services Scotland. It occupies additional office space located in NHS Scotland Territorial Boards which are not leased but are managed through service level agreements.
Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.
Section 5 – Community Empowerment Act Review

The following questions relate to the Scottish Government review of the Community Empowerment (Scotland) Act 2015. We would value your feedback as a relevant authority concerned with part 5 (asset transfers) of the Community Empowerment (Scotland) Act 2015.

5.1 Has the legislation made things easier or more difficult to access? Please provide some comments on your experiences as a relevant authority engaging with this legislation.

5.2 Where can things be further improved, and what needs to change?

5.3 Are you aware of what support is available to you when engaging with this legislation, and how you can access this? Please provide comments where possible.
5.4 What would you like to see now, to further empower Scotland's communities?

Please email the completed template by 30 June 2022 to community.empowerment@gov.scot

If you have any queries please contact Malcolm Cowie, Asset Transfer Policy Manager at Malcolm.cowie@gov.scot

Thank you!

Community Empowerment Team
Scottish Government